All By Myself: Surviving and Thriving in a School Library Innovation Center

FAME 2019

Presenter: Laura Hobbs Escambia County

All By Myself

We All Need a Little Support

Professionally

- School Leader
- DistrictCollaboration
- E3
- Growth

<u>Managing the</u> <u>Library</u>

- Schedule
- Procedures
- Shelving
- Weeding
- Flexibility
- Events
- Lost Materials
- Orders

Teaching

- Planned
 Program
- Student Lessons
- Behavior Management
 Grades
 Parent/Communi ty Workshops



The Mad Hatter

Be proud of all these hats-They stand for Accomplishm ents.



Finding a Little Professional Support

Local Associations:

*E3

- *Friendships & Assistance- Mentors
- * Reminders, Structures, Ideas, Lessons
- * New Legislation and Policies
- * Grant Info
- * Recognition



1x month

Professionally

Magazines & Blogs

- Print or Online
- Set your own pace
- Include in your lesson plans as Professional Development
- Keep a list and add to your Evaluation

Professional Journal List



Professionally: Being a School Leader

- "Greetings from your Librarian" for Teachers
- Collaboration Schedule
 <u>Collaboration Schedule</u>
- Minilessons: <u>Hobbs- Minilessons</u>
- Facilitate All Workshops, Parent Events, Community Events, Meeting
- Journal Notes





Library Support

<u>Managing the</u> <u>Library</u>

- Schedule
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Organization- My Best Friend

Calendar Vision Statement **Mission Statement Elevator Statement** Lesson Planning: Plugging in all aspects of your job into lesson plans

Your mission statement focuses on today; your vision statement focuses on tomorrow.

Elevator Statement: Quick statement of goals and programs

LPE Elevator Statement

Planbook - Day View

September 2018

Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDA
CSLA theme Pumplicins						1
2	3 habor Day	4 16/163	5 17/162	6 18/161	7 19/160	8
9	10 20/ 159	gathered	infer 12 22/57	Marine 13 Ecziatis	miserably	15
		Wonder		APTI HOUSE	, Day	15
16	17 25/154 School 454	18 24/153:05 School Bom	19 27/152	20 ECSLA Suter	Passage 21	22
23		fascinating 25 31/148		28/151 Unite 27 33/144		
		defend	•	·	28 34/145	29
30	Banned	Books	wer	mena	furious,	

Calendar

October 2018

Red Ribbon

Facebook Live ligit to 1Boss

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY 35/44 1 36/13 2 37/142 3 4 39/140 5 6 Level Frant Dill 38 flexible Patient SHEAN TPD 40/39 7 8 9 N/1/30 10 11 ECSLA 12 43/ 136 13 42/13 Vehicle 15 44 35 16 45/34 17 +6/33 FLU Shot 2'15 14 18 47/32 19 48/131 20 arrange extend endangered 23 50/29 Factook Live Ribbit 21 22 Hallas 24 51/28 25 52/127 Overboard Facebook Live STEM Night 26 53/126 27 Red Lapsit Volunteer prefer Invitation assist 28 54/125 29 31 56/123 30 55/24 Make-UPS Fracebook FacebookLive Catstronauts event Pigal 360 10/9-10/23 STAR CalendarDate.com AP2 K-5 Science October 9-19 - Grade 5 a

Managing Student Access to Library

- Schedule Posted & Emailed
- Not open?
- Holds









Managing Check -In <u>Check -In</u>

 Self-Check-in Station-Organize by Call Number

Librarian Check-in -At Circulation Desk
 -At Library Area





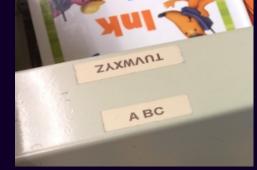
Managing Check -In

Sorting for Shelving-

*Sort Alphabetically by Row *Sort by Genre *Colored Labels for NF *Genre labels for Fictio



 Add to Lesson Plans-Shelving takes time!





Managing Physical Space

- Breakdown large spaces
- Teacher Area in each Student Space
- Limited areas for selection

Examples:

- Line up after check-in for transition to "Little Leopard" Area
- Older students sit in general area to wait for transition directions





Managing Check Out- K-1

- Checkout in Groups or Tables (Divide & Conquer)
- Checkout or Line Up by Birthdays -Gender
 Color
- Destiny Homeroom Checkout
- 2 Lines: 1
- Shelf Mar

fara	haalcaut 1 far augastig
P	AR Brad Pitt
2	Color
20	Username: 123456
The second	Password: 0123 lde

-Shoe

'nS

Finished?

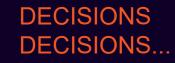
Finish Activity then Read!

Students

- Student Assistants: Monitoring, Questions
- Card Catalog Computers always set up
- Ask 3, Then Me
- Countdown 3,2,1 / Timer
- 2 Lines: 1 for checkout, 1 for questions
- Checkout Policies: On Fathrough the line
 Read
- Self-checkout stations



Lost or Damaged Materials



- Recovery- Time, Students, Parents, Teachers
- Book Replacement Fines- Yes? No?
- Options: 1. Pay Fine
 - 2. Graduation Deadline



- Hope & Prayer
 Read Away Fir
 - 5. Work Off Fines

Weeding & Inventory- CREW Method

Continuous Review, Evaluation, and Weeding

Collection

- M = Misleading—factually inaccurate
- U = Ugly worn beyond mending or rebinding
- S = Superceded by a new edition of/or by a much better book on the subject
- T = Trivial of no discernible literary or scientific merit
- I = Irrelevant to the needs and interests of the library's community
- E= Elsewhere the material is easily obtainable from another library

Weeding & Inventory Preferred: Use Reports to guide weeding. Which books haven't been touched ?

Before Inventory- Purge Unused items from storage areas- Throw something away every week

Inventory on a cart: Combine Weeding and Inventory & Weed All Year (3 Shelve Cart)



Discard Party with Kids-

Kids remove labels and stamp DISCARD on books Keep ones they like eward Mith

Shelving

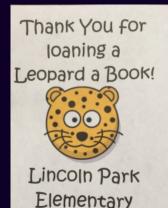
- Add to your lesson plans

- Behind? Older kids can shelve popular shelves: 741.5, DOWK, Dork Diaries, and Displays
- Really Bad Day? Allow classes to pick from books waiting for Re-Shelve

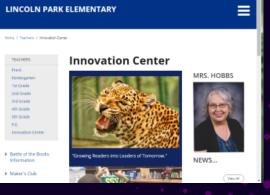


Promoting Your Library

- Stamp
- Website
- Elevator Statement Handout
- Business cards
- Event Bracelets
- Thank You Notes copied for ILL







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Some Teaching Support

<u>Teaching</u>

- PlannedProgram
- Student Lessons
- BehaviorManagement
- Grades
- Parent/Community
 ty Workshops

Match Standards to Grade Level Programs How does the school Behavior Management Program work in your Library Innovation Center? Building relationships with parents through workshops and events.



What to teach?

- Mrs. Hodge's Library Shelver
- Common Sense Media/Netsmartz
- KidsInfoBits &
 Google Classroom
- SSYRA, Teens Read
 & Relevant Literature



What to teach?

 Weave them in and through Digital Citizenshi

Aesearc h Skills

Library

Skills

Literatur

e

Free Lesson Plans CPalms: <u>https://www.cpalms.org/Public/search/Course</u> Librarianarika Blog: Librarianarika at Wordpress Library Learner's Blog: Library Learners Blog Demco Lesson Plans: Demco Lessons https://ideas.demco.com/blog/childrens-activity-calendar-nov 2019 Library Sparks: Mostly Elementary- https://www.librarysparks.com/ What Am I going to Teach Today: https://whata The Mighty Little Librarian: MS & HS- The Mighty Little Libraria Education World Lesson Plans: All Levels-Library of Congress: All Levels- http://www.loc.gov/teachers/classroommat

Easy Parent Nights at the Library

- Bingo for Books
- Common Sense Media- Digital Citizenship
- Scholastic Parent Events
- Game Night
- Reader's Theater Night
- Poetry Readings

Clubs: Enhancing Your Program <u>Makerspace Club-</u> More Time, Special, Advanced, Attendance









Surveys

End of Year Survey- Faculty

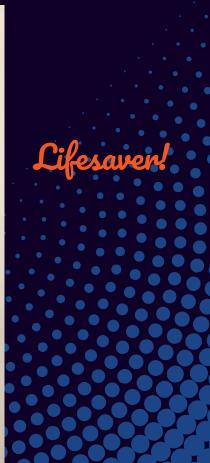
Student EOY Survey



Some extra ideas-Down Clipboard



* Destiny



Some extra ideas-

- Using a series with multiple levels?
 - sort into buckets by level
 for easy shelving and
 locating

 Books in Buckets get a lot of traffic- genre, character, topic, level



Some extra ideas-

 Add pictures or Stuffed animals to your shelves for little people to identify sections



Some extra ideas-

- Have Kindergarten choose from books in a basket for the first semester.
 - -Main Goal- get a book and bring it back on a regular basis!
 - Saves your shelves some trauma
 - -Lets you choose which books are available
- Have Kindergarten choose AR Level 1 or 2 books for checkout.



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Padlet Response

https://padlet.com/lhobbs4/oaw4r9hv9peh



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